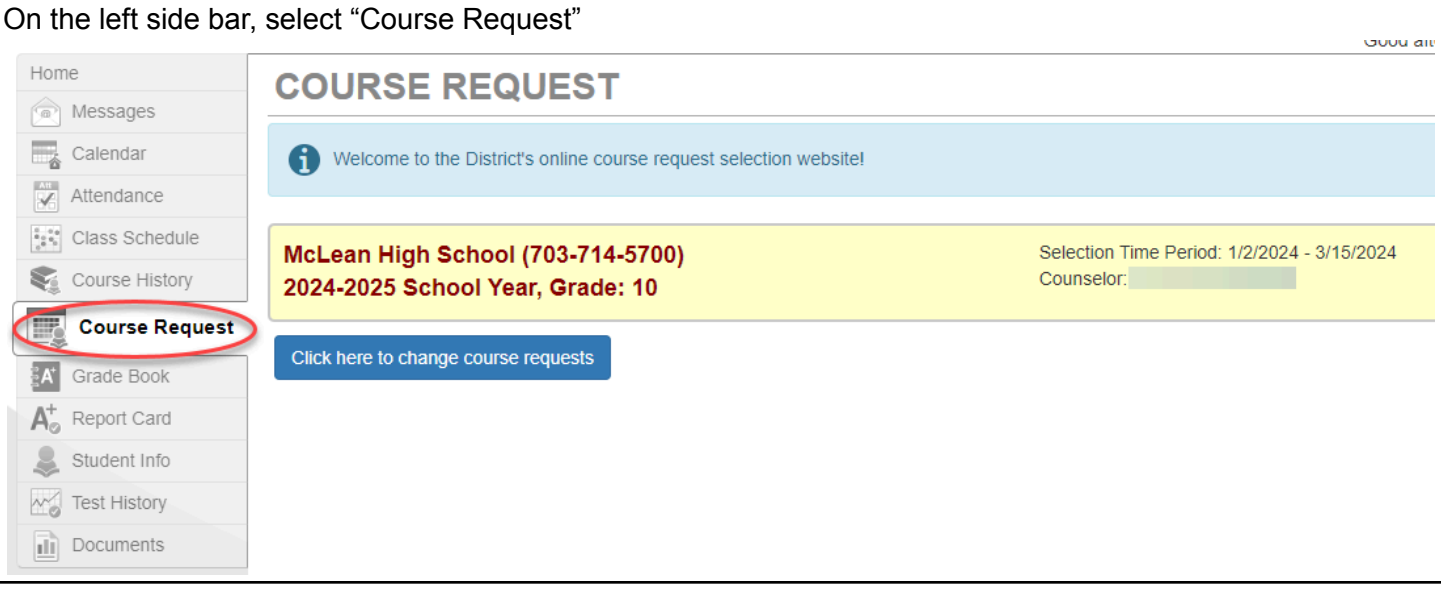
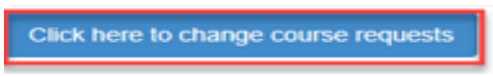
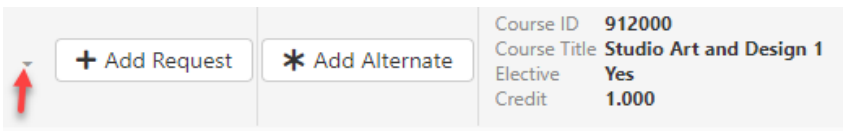
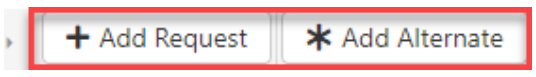
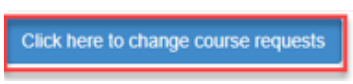
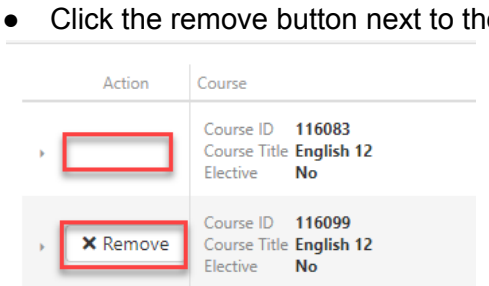
SIS Course Requests for 2025-2026

This document will guide students through the process of selecting Course Requests online in StudentVue accessible only through a web browser. While students may request courses, the school's Student Services team will approve all selections.

The date range the Course Selections process is available in SIS is January 6, 2025 – March 12, 2025. Students will meet individually with their counselor to review and lock in their course selections.

Explore information on SIS StudentVUE accounts:

- Account Recovery Service for forgotten passwords
- For students new to the SIS StudentVUE account there is also a Video Tutorial for basic navigation

How to:	Steps:
Log On	• Login into StudentVue: ○ https://sisstudent.fcps.edu/SVUE/Login_Student_PXP_OVR.aspx
Navigate to the Course Request area	• On the left side bar, select "Course Request" 
Change Course Requests	• To begin, click the blue button "Click here to change course requests"  • The search field filter will appear on the screen
Search for Courses	• Courses can be searched by typing in the **Search Courses** box. • Course ID's make a difference! Use the **Course Selection Sheet** to ensure you are selecting the correct course ID. • The Course Catalog description can be viewed by clicking the triangle next to the buttons in the search results pane  • Courses that match the student's current schedule in 2024-2025 are indicated as Currently enrolled in the comments column
Select desired courses	• Click Add Request (for core classes) and Add Alternate (for electives) next to the desired courses in the search results • To save the selections click Click here to return to course request summary • Selected Course Requests will display in Course Title alpha order
Alternate Requests	• Search as above • Click Add Alternates to select a course that will be used in the event a first choice Course Request elective is not available  • In preference order select 2 electives to add as alternates Note: Alternate requests need to be added in order of preference (to change an order – delete all alternates and add back in order of preference). Please do not select more than 3 alternates.
Remove Course Requests	• To begin, click the gray button "Click here to change course requests"  • Click the remove button next to the courses to be removed ✕ Remove  Note: Courses that are locked can only be edited by the student's counselor in the Student Services Office at school.