Dear McLean Highlanders:

Welcome to the 2019-2020 school year! The first day of classes is just around the corner, and we look forward to a great school year at McLean High School.  Classes begin on **Monday, August 26th, 2019.**  Below you will find pertinent information to assist as you prepare for the coming school year.

**Student Schedule Information**

All students in FCPS will be able to access their class schedule using StudentVue on Thursday, August 22nd starting at 6:00am. ParentVUE will be accessible starting Monday, September 9th.

If students do not have access to StudentVue, schedules will be available for pick up during these times.

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| **Date** | **Time** | **Place** |
| August 22 | 8:00-2:00 | Main Office |
| August 23 | 8:00–2:00 | Main Office |

**Set-up a** [**ParentVue**](https://www.fcps.edu/resources/technology/student-information-system-sis-fcps/sis-parent-account-overview) **account**

[**StudentVue**](https://www.fcps.edu/resources/technology/student-information-system-sis-fcps/student-information-system-sis-0) **account link**

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| **REQUIRED FORMS** |  |
| [Emergency Care Form](https://www.fcps.edu/sites/default/files/media/forms/se3_0.pdf) | Information must be correct and what will be used in the event of an emergency.  Please review and update via weCare@school in the [FCPS 24-7 website](https://fcps.blackboard.com/).  **Address changes must be completed in person through Student Services.  Do not bring in paper forms.**  **This should be done electronically.**  Please note that you must have a SIS Parent Account created and the same credentials are used to access both SIS and FCPS 24-7 systems. |
| [Health Information Form](https://www.fcps.edu/sites/default/files/media/forms/se71_7.pdf) | **Information must be updated on weCare, electronically.**  It is important this is updated for each individual child and whenever a change occurs during the school year.  <https://www.fcps.edu/node/30943>  \*\*New Students:  If you completed the Health Information Form at registration, you do not need to provide this again unless there are changes. |
| [Student's Rights and Responsibilities Signature Page](https://www.fcps.edu/sites/default/files/media/forms/SRR1920SignatureSheet.pdf) | Students will review the SR&R during the first week of school.  The SR&R booklet can be found on the [FCPS website](https://www.fcps.edu/about-fcps/policies-regulations-and-notices/student-rights-and-responsibilities/video-and-resources).  The [SR&R signature page](https://www.fcps.edu/sites/default/files/media/forms/SRR1920SignatureSheet.pdf) should be returned to the McLean Main Office by Friday, October 25th, 2019.  Please review the SR&R with your parent and have them sign the form. All students will receive a hard copy of the SR&R booklet in early September.  <https://www.fcps.edu/about-fcps/policies-regulations-and-notices/student-rights-and-responsibilities/video-and-resources> |
| **OPTIONAL FORMS** |  |
| [FCPS Privacy and Opt-Out Forms](https://www.fcps.edu/registration/opt-out-forms) | Details parents' rights regarding FCPS policies.  Complete these forms **ONLY IF YOU WISH YOUR CHILD TO BE OPTED-OUT**.  Forms can be turned into the McLean Main Office. |
| [Family Life Education Opt-Out Forms](https://www.fcps.edu/node/31710) | Information about Family Life Education can be found on the FCPS website for [Grades 9-12](https://www.fcps.edu/academics/high-school-academics-9-12/family-life-education-fle) |
| [Military Connected Student Form](https://www.fcps.edu/sites/default/files/media/forms/se329.pdf) | <https://www.fcps.edu/node/31710>. |
| [Free and Reduced Lunch Application](https://www.fcps.edu/resources/student-safety-and-wellness/food-and-nutrition-programs/free-and-reduced-price-meals) | Learn how to apply for free or reduced lunch. |

**Laptop Distribution**

Laptops will be issued August 12th-15th and will take approximately 20 to 30 minutes.  Students should bring a school ID or some other form of ID to expedite the check-out process, which is outlined below.  During laptop checkout, students will:

* Watch a brief video on technology best practices
* Reset or verify their password
* Receive their device, 65W power adapter and laptop protective sleeve
* Log onto their device, create their profile, and log onto Google Apps and Blackboard
* Complete a Google Form contract

Parents do not need to be present.

Students who cannot make their scheduled laptop pick-up time and one of the make-up dates during the summer should bring their lunch to the IMS lab in the Library during the first week of school.  Students will be able to complete the registration process and sign-in to accounts during that time.

**Laptop Pick-up Schedule**

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| **Last Name Starts With** | **Date** |
| A-Er | August 12th  (12:00PM - 7:30PM) |
| Es-La | August 13th  (12:00PM - 7:30PM) |
| Le-Re | August 14th  (12:00PM - 7:30PM) |
| Ri-Z | August 15th  (12:00PM - 7:30PM) |

**Make-up Dates to Pick-up Laptops**

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| **Last Name Starts With** | **Date** |
| A-La | August 19  (8:00- 2:30) |
| Le-Z | August 20  (8:00-2:30) |

**Student Services Information**-[**https://mcleanhs.fcps.edu/student-services**](https://mcleanhs.fcps.edu/student-services)

**New Counselor**:  Due to the growth in our student body, we have added an additional counselor to our Student Services team.  Please welcome Jenna Jablonski in this position. She comes to us from Robinson Secondary School, where she has been a high school counselor since 2013.  Additionally, Ms. Jablonski has experience working during summers at the FCPS Online Campus in various roles since 2009. She is very excited about joining the McLean High School staff and is looking forward to supporting our students.  Initially Ms. Jablonski will be working with 9th and 10th grade students in the Ke-Mah alpha range, and assisting us with a variety of programs.  In subsequent years, she will continue to support this alphabet range as they become juniors and seniors.

**Administrator and Counselor Responsibilities - 2019-2020**

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| **Administrator** | **Subject Area and Class** | **Counselor** |
| Megan Sherrill  Assistant Principal  (Ext. 5702)  [mpsherrill@fcps.edu](mailto:mpsherrill@fcps.edu)  A-Di (9th-10th)  A-Fa (11th-12th) | English  Library  Special Education (Cat A)  ESOL  Class of 2022  Sophomores | Elisa Talmage  [eltalmage@fcps.edu](mailto:emtalmage@fcps.edu)  A-Bo (9th-10th); A-Ca (11th-12th)  Deborah You  [dbyou@fcps.edu](mailto:dbyou@fcps.edu)  Br-Di (9th-10th); Ce-Fa (11th-12th) |
| Sean Rolon  Assistant Principal  (Ext. 5905)  [sprolon@fcps.edu](mailto:sprolon@fcps.edu)  Dj-Ka (9th-10th)  Fe-K (11th-12th) | Math  Special Education (Cat B)  Fine Arts  Performing Arts  Class of 2023  Freshmen | Kathleen Otal  [kjotal@fcps.edu](mailto:kjotal@fcps.edu)  Dj-Hal (9th-10th); Fe-H (11th-12th)  Greg Olcott  [gtolcott@fcps.edu](mailto:gtolcott@fcps.edu)  Ham-Ka (9th-10th); I-K (11th-12th) |
| Aidan Vigil  Assistant Principal  (Ext. 5904)  [aavigil@fcps.edu](mailto:aavigil@fcps.edu)  Ke-San (9th-10th)  L-Re (11th-12th) | Social Studies  Health and PE  Class of 2020  Seniors | Jenna Jablonski  [jmjablonski@fcps.edu](mailto:jmjablonski@fcps.edu)  Ke-Mah (9th-10th)  Tara Lodwig  [TALodwig@fcps.edu](mailto:TALodwig@fcps.edu)  Maj-Op (9th-10th); L-Mi (11th-12th)  John Allman  [JCAllman1@fcps.edu](mailto:JCAllman1@fcps.edu)  Or-San (9th-10th); Mo-Re (11th-12th) |
| Jeff Barham  Assistant Principal  (Ext. 5703)  [jbarham@fcps.edu](mailto:jbarham@fcps.edu)  Sar-Z (9th-10th)  Ri-Z (11th-12th) | Science  World Languages  CTE  Class of 2021  Juniors | Patty McNeill  [pdmcneil@fcps.edu](mailto:pdmcneil@fcps.edu)  Sar-Th (9th-10th); Ri-Sw (11th-12th)  Brookanne Dalrymple  [bmdalrymple@fcps.edu](mailto:bmdalrymple@fcps.edu)  Ti-Z (9th-10th); Sy-Z (11th-12th) |

**Freshman/New Student Orientation – August 22 – 9:00 am – 12:00 pm**

All freshmen and transfer students are invited to attend orientation on Thursday,  August 22nd. The students will learn about McLean High School, have time to meet with their counselor, and walk through their schedule with their Big Mac (student mentor).  This experience will help them be better prepared for the first day of school. The orientation will start at 9:00 am for students and run until 12:00 pm. Detailed information will be found on the McLean Website under “Announcements and News” and at the bottom of this newsletter. [Orientation Information](https://mcleanhs.fcps.edu/announcements/freshman-new-student-orientation-august-22)

**Freshman/New Parent Meeting – August 22 – 5:00 pm-6:00 pm - Auditorium**

The Freshman Parent meeting will be on August 22nd from 5:00 – 6:00 pm in the Auditorium.  Parents will be introduced to members of the faculty, learn about graduation requirements, and hear about transitioning from middle to high school.

**Freshman Transition Program**

Our entire staff is committed to making the high school transition a positive experience for your son or daughter.  McLeadership, a program unique to McLean, has been developed to ensure that freshmen students are welcomed and supported throughout their year.  Freshman students will be paired with a “Big Mac” throughout the first semester. Big Macs are junior and senior students who have been selected and trained to assist underclassmen acclimate to the high school environment. The role of the Big Mac is to serve as a mentor and help answer any questions that may arise.  We know this is an exciting time but can also be a bit overwhelming. Please feel free to email or call your school counselor or the freshman administrator, Sean Rolon - [SPRolon@fcps.edu](mailto:SPRolon@fcps.edu)  or by phone at 703-714-5700.

**My School Bucks**

McLean High School will continue to use My School Bucks as an online payment portal for many school fees.  This allows families to make an online payment for student fees, PE uniforms, Prom tickets, parking pass, PTSA payments, and more.  This online payment service provides a quick and easy way to pay for school-related purchases and parents can set up an account which they link their student(s) to so there is one account per family.  You will be able to pay for a variety of school fees using credit/debit cards or electronic checks. More information is to come with information on how to register and the fees that can be paid using [My School Bucks](https://www.myschoolbucks.com/ver2/login/getmain?requestAction=home).

**McLean High School Attendance Office**

All attendance issues and inquiries should be directed to the Attendance Office.

The Attendance Office is located in the Main Office.  ALL students must check in and check out through the Attendance Office.  **The phone number for the Attendance Office is 703-714-5726.**  Please call the Attendance Office to notify MHS in the event your student is absent, tardy, or needs to check in late or check out early for appointments. Prearranged absences will be handled by the Attendance Office.  **The all day absence line is (703) 714-5725.**

**Testing Center**

The McLean High School Testing Center will be available, again, to all students throughout the 2019-2020 school year.  This year the testing Center is once again in room 135 to allow for a more quiet and private area to test. The Testing Center will be open on September 3, 2019.

**Parking Permits**

The process to apply for a parking permit is now online.  Please pay for your parking pass by using My School Bucks - the FCPS parking fee is $200.00.   Use the link below to access the online application. [Parking Permit Link](https://mcleanhs.fcps.edu/student-life-activities/student-parking)

**Upcoming Calendar Events**

Senior Parent Night - August 27

Back to School Night - September 4

Senior Ethics Day - September 10

**2019-2020 Bell Schedule Information**

* Doors will open to students at 7:30am
* Breakfast will be served before school until 8:05 am and during break.
* Thursday will be the only late bus day each week (starting on September 12)
* Please visit the McLean HS website to review the bell schedule for the 2019-2020 school year - [MHS Bell Schedule](https://mcleanhs.fcps.edu/about/bell-schedule)

As a reminder, all doors to McLean High School will be locked after the start of the first class until the end of the last class of the day.  To gain access to the school, we request that all visitors to the school enter through door #1. Anyone wishing to gain access to the school during these hours, will need to be “buzzed in” by our office personnel.  Additionally, all visitors must sign in using our Visitors Management System.  To sign in you must have a valid driver’s license or passport to log-in.   Finally, as with all FCPS high schools, Officer Scott Davis, Fairfax County police officer (School Resource Officer), will be on site each school day.

We invite you to follow us on

**Twitter** - @mcleanhigh and @McLeanathletics,

**Instagram** - @mclean\_high, @mcleanathletics

**School Websit**e <https://mcleanhs.fcps.edu/>

Please visit the following link to subscribe to [News You Choose](https://public.govdelivery.com/accounts/VAEDUFCPS/subscriber/new).

The teachers, counselors, and administrators at McLean High School are here to support you throughout the school year.

Regards,

Ellen T. Reilly, Ed.D.

McLean High School, Principal

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| **Freshman and New Student Orientation Schedule**  **Thursday, August 22, 2019** | |
| 8:40-8:55 am | **Buses arrive at McLean HS from feeder Elementary Schools.**   * All students should report to the auditorium upon arrival. * Turn over for detailed bus schedule. * Please be sure to arrive at the bus stop at least 10 minutes early. |
| 9:00-9:20 am | **Orientation in the Auditorium**   * Band/Cheerleaders * Welcome and Introduction - Principal, Dr. Ellen Reilly * Class Administrator - Mr. Sean Rolon * Director of Student Activities - Mr. Greg Miller * McLeadership Executives * Director of Student Services - Mr. Paul Stansbery * McLean HS Counselors |
| 9:20-9:25 am | **Counselor Groups – Freshmen & Transfer Students**  Students will break into small groups (by alphabet) to meet his/her counselor |
| 9:25-10:00 am | **Meet your Counselor - Freshmen & Transfer Students**  - Students will break into small groups (by alphabet) to meet his/her counselor. |
| 10:00-10:20 am | **Meet your McLeadership Connect Groups - Freshmen & Transfer Students**  Freshmen will report to Lower Gym where they will be divided into small groups and be assigned a Big Mac (upperclassmen mentor).  Transfer students will report to an assigned location and meet their McLeadership Executives and Big Macs. |
| 10:30-12:00 pm | **Get to know your Big Mac, fellow Little Macs, and McLean High School**  Students will:   * Receive a tour of the school, to include a scavenger hunt facilitated by McLeadership Executives and Big Macs. * Team-building activities with McLeadership Execs and Big Macs. |
| 12:15 pm | **Buses Depart for feeder Elementary Schools** |
| 5:00-6:00 pm | **Freshmen Parent and New to McLean High School Parent Information Session**  McLean High School Auditorium  Dr. Ellen Reilly, Principal  Mr. Paul Stansbery, Director of Student Services  Mr. Greg Miller, Director of Student Activities |

***Freshmen Orientation Bus Schedule***

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| --- | --- | --- | --- | --- |
| **Feeder Elementary School** | **Bus Pick-Up Time** | **McLean Arrival Time** | **McLean Departure Time** | **Approximate Bus-Drop Off Time (at Elementary School)** |
| 1. Colvin Run Elementary | 8:30 AM | 8:40 - 8:55 AM | 12:15 PM | 12:30 PM |
| 2. Franklin Sherman Elementary | 8:30 AM | 8:40 - 8:55 AM | 12:15 PM | 12:20 PM |
| 3. Chesterbrook Elementary | 8:30 AM | 8:40 - 8:55 AM | 12:15 PM | 12:25 PM |
| 4. Timber Lane Elementary (2 buses will arrive) | 8:30 AM | 8:40 - 8:55 AM | 12:15 PM | 12:30 PM |
| 5. Westgate Elementary | 8:30 AM | 8:40 - 8:55 AM | 12:15 PM | 12:20 PM |
| 6. Kent Gardens Elementary | 8:30 AM | 8:40 - 8:55 AM | 12:15 PM | 12:20 PM |
| 7. Lemon Road Elementary | 8:30 AM | 8:40 - 8:55 AM | 12:15 PM | 12:25 PM |
| 8. Haycock Elementary | 8:30 AM | 8:40 - 8:55 AM | 12:15 PM | 12:20 PM |